



INSTRUCTOR JOB DESCRIPTION

LOCO BLOCO IS HIRING:

- Dance Instructors
- Drum Instructors
- Stilt Instructors

POSITION DETAILS

- Term: 2015/2016 Program Year
- Job type: Contract Labor
- Compensation: Competitive, based on experience and qualifications \$30-\$50/ class. Paid meetings (\$25/hour) and admin time (\$15/hour).

ABOUT US Loco Bloco is a youth and family organization focused on the development of children and youth through exploration of the arts. Celebrating over 20 years of service in San Francisco, Loco Bloco is deeply embedded in the community life of the City and is known for using the arts-music, dance, drumming, stilt-walking and theater- to influence social/political change on behalf of under-represented peoples in neighborhoods.

MISSION STATEMENT Loco Bloco's mission is to promote San Francisco youth's healthy transition into adulthood by engaging them in the creation and performance of music, dance and theater rooted in Afro-Latino traditions. Loco Bloco encourages its youth to use multicultural art forms as a tool for their own empowerment and as a catalyst to help them overcome discrimination and bring about change in their communities.

POSITION OVERVIEW Instructors utilize music, dance and/or theater traditions rooted in Afro-Latino traditions including Afro-Brazilian, Samba, Samba Reggae, Afro Cuban, West African, Hip Hop, Afro Haitian, Salsa, Merengue. They implement the in school and out of school time classes and workshops that contribute to Loco Bloco's mission. They have multiple professional and cross-cultural skills and keep youth, equity and social justice at the center of their work. Instructors craft opportunities for students to develop positive relationships with one another and their community. They are confident and collaborative communicators and make an effort to build positive relationships with other staff, youth participants, families and community partners.

RESPONSIBILITIES

- Read and adhere to Program Policies & Instructor Expectations at all times.
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- Select and plan activities and content of every class. Content is developmentally appropriate and aligned with Loco Bloco's mission statement and artistic focus.
- Exhibit appropriate behavior for an intergenerational space and accept and embrace the role as a mentor for our youth and young adults.
- Work to ensure that Loco Bloco spaces and classes are welcoming and inclusive to all youth and their family members.
- Supervise and ensure the safety and welfare of participants at all times. Keep youth students engaged and create a classroom culture of respect & participation.
- Prepare students to perform once each semester. Prepare at least one pre-designated class to perform at Loco Bloco's December show.
- Work collaboratively with other Loco Bloco instructors in all classes that are co-taught and in all shared program spaces.

- Attend all monthly Program Development Meetings and yearly Orientations and Retreats on time.
- Attend end of semester Evaluation Meetings with supervisor.
- Prepare and maintain weekly attendance records for all classes. Take attendance every class and submit on a weekly basis.
- Arrive to classes taught 15 minutes prior to start time and begin at scheduled time.
- Complete and submit a Loco Bloco Program Plan for each class on time.
- Submit invoice/time sheet by e-mail or in-person by 3pm on the last Friday of every month.
- Maintain collaborative, confident and clear communication with supervisor.
- Check emails regularly and respond to communication efforts by supervisor in a timely manner, at least within 24 hours.
- Participate in the recruitment and retention of program participants.
- Attend a pre-residency meeting with primary site contact for each class. Maintain regular communication throughout the duration of the residency.
- Connect students to Loco Bloco's broader happenings and events.
- Make an effort to attend Loco Bloco's annual events: December Show, Gala, and Carnaval

QUALIFICATIONS

- 2 years minimum experience in arts education and youth development.
- 2 years minimum experience working in afterschool programs and/or community-based agencies
- Specialize in the main elements and history of your art form and an ability to teach them to youth.
- Ability to motivate, facilitate and direct youth and create a classroom culture of respect and participation.
- DOJ Fingerprint Screening
- Negative Tuberculosis Test
- Must be 18 years or older
- Proven ability to work with people from a variety of different ethnic, socio-economic, educational, religious, sexual orientation and generational backgrounds. Experience working with diverse youth populations.
- Ability to create lesson plans and document curriculum.
- Objective and collaborative in professional relationships with highly effective interpersonal skills necessary to interact with staff, students and parents.
- Desire to learn and grow in teaching practice
- Excellent organizational & time management skills. Self sufficient in managing job obligations and schedule. Maintain reliable communication with supervisor.
- Professionally active in the performance or production of art form.
- Working knowledge of Bay Area cultural arts community.
- Bi-lingual, multilingual, people of color and LGBTQI candidates are strongly encouraged to apply.

TO APPLY

Send Resume & Cover Letter to:

Giuliana Blasi, Program Director

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